Girl Scouts of Southeastern Michigan
CAMPOREE 2020
WHAT, WHEN, WHERE, WHO, & HOW MUCH

What
A camping event for Girl Scouts from all over Michigan. A fun-filled day of activities, ceremonies, and camaraderie that girls and leaders will never forget. The day includes workshops, free-time activities, and evening entertainment. **Troops camp in tents and prepare their own meals.**

Girls may choose to attend overnight (for both nights or one night) or Saturday only. Girls can participate with their troop or attend on their own with an adult.

When
Friday, June 26 6:00 pm to 10:00 am, Sunday, June 28. Troops are welcome to stay until 10:00 am Sunday morning, although no programming takes place on Sunday.

Attendees staying overnight may arrive between 6:00 pm and 7:30 pm on Friday or between 8:00 am and 9:30 am on Saturday to set up their campsites.

Girls participating in the Saturday-only program may arrive between 9:00 am and 10:00 am and may leave after the last session—or choose to stay through the evening presentation.

Where
Kensington Metro Park, Group Campground

Who
Girl Scouts from anywhere in Michigan. Adults staying overnight must be registered as a Girl Scout Troop Support Volunteer. This includes a background check.

No tagalongs or pets are allowed.

How Much

**Overnight (All Ages):**
- $30 per camper – One Night
- $35 per camper – Two Night

**Day-Only (All Ages):**
- $20 per attendee

Registration through GSSEM; registration opens 1/31/20 through 06/20/20.

Refund Policy

Refunds for cancellations (minus a 25% cancellation fee) are available when requested in writing (email is acceptable) no later than June 12, 2020. No full or partial refunds will be available after this date. Refunds will not be made in the case of alterations in activities due to weather, early release of a participant, or loss of time for medical or behavioral reasons.
CAMPOREE SCHEDULE

All activities will be first-come, first-serve; there are many opportunities for learning, and we want girls to pick their own path throughout the day. You don't have to fill your day completely if you don't wish to or you can participate in as many things as you'd like.

Some activities will have limited availability and/or additional cost—pre-registration will be required for these activities and it is your responsibility to be sure that girls attend at their assigned times.

Schedule:

Friday
6:00 pm - 7:30 pm    Check-in

Saturday
8:30 am - 9:45 am    Check-in
10:00 am - 10:30 am   Troop Parade/Opening/ Flag
10:30 am - 12:00 pm   Activities
12:00 pm - 12:30 pm   Lunch
12:30 pm - 4:30 pm    Activities
4:30 pm - 5:30 pm     Dinner
5:30 pm - 6:30 pm     Girl Scout Bridging Ceremony
6:30 pm               Flag
7:00 pm - 8:30 pm     Special Presentation by Storytellers, Inc

Sunday
8:00 am - 9:00 am    Breakfast
9:00 am - 9:30 am     Flag
9:30 am - 10:00 am    Mealtime/Campsite Clean-up

PROGRAM INFORMATION

Program Overview

Program Workshops
There will be programs set up throughout the group campground area. Some will be activities that can easily fit between other activities, and some will be learning opportunities that have specific start and end times. A full list of activities will be available at the beginning of June, but they will cover a variety of topics from Outdoor Skills/Survival and Plant/Animal Identification to Outdoor Games/Team Building, traditional Camp Crafts, Orienteering, Fire Building, some of the new High Adventure Badges, and more!

There will be opportunities to sign up for paddle sport time slots, a draft horse experience, and climbing wall. Due to limited availability, these will be first-come, first-serve. Some options will include an additional fee.

Bridging
Kensington Metropark Group Campground has a beautiful bridge that we will use on Saturday afternoon for a bridging ceremony. This ceremony will be open to all troops and Juliettes. If you have a group bridging, please email outdooreducation@gssem.org with the number of girls and each level that will be bridging.

Adult Learning Opportunities
There is something for everyone at Camporee. While your girls participate in programs, you will have the opportunity to engage in Adult Learning with other volunteers! Information will be posted at Check-in.
Camporee Traditions

Troop Banners
Troops are encouraged to make banners to carry at the parade of troops during the opening ceremony at Camporee. These are also nice to display at your campsite to help others more readily find your troop. Please include your troop number and town on your banner. Service Units that have service unit banners may also want to have one of their troops bring these.

Parade of Troops
As part of Opening Ceremonies, all troops who wish to participate will meet at the bridge to line up (first-come, first-serve) and will walk together to opening ceremony.

SWAPS
SWAPS are handmade tokens of friendship that tell something about you, your troop, or your town. They should be simple, inexpensive, and imaginative. SWAPS can be made as a troop or girls can make their own at home. More information about the tradition of Girl Scouts exchanging SWAPs can be found here.

There will be designated times for swapping. Girls will want to bring along lots of SWAPS. Girls exchange these mementos as tokens of friendship. Adults are encouraged to participate as well. Each person will probably want to bring approximately 300 SWAPS. Please ask your girls to wait until the designated time to SWAP.

Please share these SWAP etiquette tips with your girls:

☐ Do not refuse to SWAP with anyone.
☐ Accept all SWAPS politely and say thank you regardless of how well you like the SWAP.

Singing Wood Fairies
These fairies go around camp between 8:30 and 9:00pm singing quiet, calming songs to help lull the girls to sleep. The girls should be back at their campsites at this time. Please encourage them to be quiet and listen to the singing fairies.

GENERAL EVENT INFORMATION

Safety and Supervision

<table>
<thead>
<tr>
<th>Safety and Travel</th>
<th>Events, Travel, and Camping</th>
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</thead>
<tbody>
<tr>
<td>Two unrelated adults (at least one of whom is female) for this number of girls:</td>
<td>Plus one additional adult to each additional number of this many girls:</td>
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<tr>
<td>Girl Scout Daisies (grades K-1)</td>
<td>6</td>
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<tr>
<td>Girl Scout Brownies (grades 2-3)</td>
<td>12</td>
</tr>
<tr>
<td>Girl Scout Juniors (grades 4-5)</td>
<td>16</td>
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<tr>
<td>Girl Scout Cadettes (grades 6-8)</td>
<td>20</td>
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<tr>
<td>Girl Scout Seniors (grades 9-10)</td>
<td>24</td>
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<tr>
<td>Girl Scout Ambassadors (grades 11-12)</td>
<td>24</td>
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How many adults to bring
Girl/adult ratios listed in Volunteer Essentials under Safety Wise must be maintained at all times.

Please Remember: A minimum of 2 unrelated adults is required at each campsite. You may need more depending on the number of girls in your troop. It's important to know where your girls are at all times. **Make sure your girls use the buddy system at Camporee.**

Before arriving at Camporee, establish a system for quickly and easily identifying the girls in your troop. This could mean color coordinated hats, permanently assigned numbers, or any other creative system that works for your troop.

Male Volunteers at Camporee

Dads and other male role models are welcome at Camporee! Safety Activity Checkpoint states that separate sleeping and bathroom facilities are available for males. At Camporee, this means males cannot share the same tent with girls, unless they are their children.
Sleeping Arrangements
Female volunteers are not required to sleep in the same tent/camper with girls, but if a female does share the sleeping area, two unrelated females must always be present. Males cannot share the same tent with girls, unless they are their children. A family may share a tent together with their children only.

Behavior
It is the responsibility of leaders to monitor the behavior of girls in their troops. Please be sure your girls use appropriate behavior at all times. Consider creating a behavior contract with your troop. Remember to bring your group guidelines with you.

Quiet Hours
Daisy and Brownie camp areas should be quiet by 9:00 pm. All-Camp Quiet is at 10:00 pm each night. Girls need to be in the tents and quiet by this time. Please make sure your girls follow this rule and are considerate of the other campers around them.

Communication
1. Troops should designate a parent who is not attending to be your emergency contact for the troop just as you would for a field trip. In an emergency, the leader should call the contact who will then notify the rest of the troop's parents.
2. Parents needing to contact the staff at Camporee (for emergency purposes only) should call the Camporee Headquarters at 810-600-5055.
3. A mobile phone is available in the Head Quarters Tent for emergencies. Troops should plan to bring a cell phone and car charger.

Visitors
Any adults not attending the full event (or entire Saturday-only program) who enter the campground are considered visitors. Adults who are dropping off supplies, meals, etc. and do not need to enter the campground do not need to pay the vehicle registration fee ($10). For the safety of all participants, only visitors who are listed on the registration form and have completed a background check will be permitted to enter the campground. Note: this does not include parents or volunteers dropping off participants or supplies during check in/check out times.

Headquarters
A tent will be set up across from the Canoe Launch and will serve as the events headquarters (HQ). This is check-in as well as information central for the event. If one of your girls is seriously injured or missing, notify headquarters immediately.

First Aid
Each troop must bring a First Aid Kit, plenty of Band-Aids, and an adult with a current CPR/First Aid certification. Minor injuries should be managed at your campsite. In the event of a more serious injury, or if you are unsure of a medical situation, a First Aid Station will be staffed at all times. The First-Aid Station is located next to the headquarters tent.

Camping Gear
If you need camping gear (tents/sleeping bags etc.) email outdooreducation@gssem.org to borrow gear from our lending library; deadline is one week before the event. Supplies are limited; please reserve ahead of time.

GSSEM Camporee is smoke-free, alcohol- and drug-free, and weapons-free. Firearms are not permitted at the event. Pets are not permitted at the event. Adults may ONLY smoke in the parking lot away from girls.
Event Facilities

Restrooms
Port-a-potties and handwashing stations are available for your use. Please remind girls to help keep them clean. There is no dishwashing, hair washing, or dumping of dishwater allowed in the restroom areas or in the river. Each troop should set up a handwashing station at their campsite.

Garbage
Garbage disposal cans are located throughout the camping areas.

Water
Potable water is available via wells at each group campsite but needs to be transported to your campsite. Wagons work well for this. Water containers with lids (like Igloo coolers) are a good idea. Consult your map for locations of water. Each participant should bring a reusable water bottle.

TLC Center
This is the event volunteers’ break spot. It is for camporee volunteers and staff only. Hot and cold beverages will be available. In an effort to be earth friendly, volunteers need to bring their own travel mug to the TLC. No paper cups will be provided.

GSSEM Mobile Store
The Mobile Store will include items from our Council store as well as Camporee-related items and other souvenirs. Items will range from a $1 to $40+. The mobile store will only be available if registrations are greater than 500 attendees.

Camporee Volunteer Opportunities for Girls and Adults

Looking to give back? There are many ways to help-out during Camporee!

Site Hosts help with check-in on Saturday and checkout on Sunday and provide essential on-going information to troops throughout the weekend.

Program Presenters lead sessions that can easily be repeated or will work on a rolling basis. Programs can be presented by volunteers (adult or Seniors/Ambassadors), troops/groups, or a combination of both. For more info about presenting, please email outdooreducation@gssem.org.

Program Assistants help with programs throughout the day.

Nurses, EMTs, paramedics, physicians, Level 2 First-Aiders, WFA and WFR–certified people serve as First Aid Providers. They are responsible for meeting advanced first aid needs of attendees as required (troop first-aiders should handle the "small" stuff).

Set Up/Take Down Assistants help transform the campground into the Girl Scout Central and back.

Girl MCs (Seniors and Ambassadors) get everyone excited for evening programs, introduce speakers, and help with awards. Girl MCs should be comfortable speaking in front of large groups.

Games/Songs Leaders lead games and songs throughout the day

Bridging Ceremony team Are you a seasoned Girl Scout who wants to help plan and lead the bridging ceremony? We’d love your help!
LEADER’S TIMELINE & CHECKLIST

February
☐ Review Registration Workbook and begin collecting information

March
☐ Have a parent & girl meeting to:
  o Go over troop equipment needed. (Who can loan items to the troop?)
    *If you need equipment GSSEM has a limited supply of rental gear available
  o Hand out personal equipment list to the girls and review the items
  o Plan meals
  o Recruit parent volunteers to: shop, check equipment, drive, and help to set up campsite during Camporee
  o Decide on the amount of spending money you would like your girls to have and set a limit.
    Discuss with the girls how to keep their money safe
☐ Parent volunteers who will be attending become registered members of Girl Scouts

April
☐ Register online
☐ Send home parent letters, health forms, and permission slips
☐ Parents update medical forms or fill out new ones and sign permission slips
☐ Confirm the list of girls and adults who will be attending
☐ Confirm that all participants, adults and girls, are registered Girl Scouts

May
☐ Start making SWAPs, approximately 300 per girl (optional)
☐ Make banner for Parade of Troops at opening ceremony (optional)
☐ Collect all permission slips
☐ Collect and make copies of all participants’ (girls and adults) health history forms. You will turn in one copy at Camporee and keep one copy.
☐ Shop for supplies

June
☐ REGISTRATION DEADLINE - JUNE 12
☐ PAYMENTS DUE - JUNE 12
☐ All adults must be background checked by June 19
TROOP EQUIPMENT

General Items
- Sign to post at campsite with troop number so we can locate your troop
- Fold-up tables
- Garbage bags
- Ziploc bags
- Water container (5 gallon size)
- Wagon or hand truck
- Paper towels
- Kleenex
- First Aid kit
- Tool kit (hammer, pliers, screw driver)
- Hand-washing station
- Wet wipes
- Sunscreen
- Mosquito repellent
- Scissors
- Camp chairs (for adults)
- Sit-upons
- Permanent marker & masking tape
- Fine-tip permanent marker
- No-water hand cleaner

Shelter
- Tents
- Ground cloths
- Tent Stakes
- Mallet
- Small broom and dust pan
- Surveyors tape or pool noodles (to mark tent lines)

Cooking
- OPEN FIRES PERMITTED ONLY IN DESIGNATED FIRE PITS
- Camp cook stove or gas grill
- Cooler
- Cooking pots & pans
- Coffee pot
- Pot holders
- Tongs
- Knife
- Small cutting board
- Bowls
- Potato peeler
- Serving spoons
- Utensils
- Measuring cups/spoons
- Can or bottle opener
- Salt, pepper and other seasonings
- Condiments
- Foil
- Kaper Chart

Dishwashing
- 3 pails or dish pans
- Sponge or dishcloth
- Small container of bleach
- Dish soap
- Dish towels
- Strainer or nylon bag (to strain gray water)
- Clothes line & clothes pins

PERSONAL EQUIPMENT LIST
All items should be labeled with participant’s name and troop number.
- Outdoor sleeping bag
- Sleeping pad
- Pillow
- Coat/Fleece
- Rain gear (or poncho)
- Tennis shoes
- Boots or Sturdy Shoes
- Pajamas
- T-shirt
- Sweatshirt
- Bathing Suit
- Shorts
- Change of Underwear
- Socks
- Toothbrush
- Haircare
- Sanitary products
- Wetwipes
- Deodorant
- Soap & Washcloth
- Sunscreen
- Water bottle
- Non-breakable dishes & eating utensils
- Small backpack

OPTIONAL:
- Camera
- Money – about $25 for souvenirs
- Bandana
- Sunglasses
- Hat with a brim
FORMS

Parent Letter/Permission Slip - Make a copy for each girl and send home by mid-April. Collect the signed copies and fees the following week.

Personal Equipment List - Make a copy for each attending girl and adult.

Troop Equipment List - Distribute at the parent meeting. Have parents check the list to see if they have any of the items to loan to the troop.

Health History Form - Everyone attending Camporee must complete this form (girls and adults). Make one copy to keep and one copy to turn in at Camporee check-in. Please put all girl health histories in a sealed envelope with girl names and the troop number written on the outside. Adult health histories need to be in a separate sealed envelope with their name and troop number written on the outside. These envelopes will only be opened in the event of an emergency. This form can be found here.

Criminal Background Check – All adults at Camporee must have a current background check (within 3 years of Camporee). Any new parent volunteers who will be attending the event as a chaperone (day or overnight) need to register with Customer Care as a Troop Support Volunteer. Background checks can take multiple days to complete. Names and email addresses of adults needing a background check must be submitted at least two weeks prior to the event. Adults will receive an email with a link to complete their background check within 72 hours of the request.

Background Check Authorization
All adults at Camporee must have a current background check (within 3 years of Camporee). Any new parent volunteers who will be attending the event as a chaperone (day or overnight) needs to have a current criminal background check on file. Background checks can take 1-5 days to complete. Names and email addresses of adults needing a background check must be submitted to outdooreducation@gssem.org by June 12. Adults will receive an email with a link to complete their background check within 72 hours. Troops from councils other than Girl Scouts of Southeastern Michigan should contact your council office about what forms are required for volunteer background checks or checking drivers.
Dear Girl Scout Troop ________ Parent:

Our troop is attending the Girl Scouts of Southeastern Michigan Camporee June 26-18 at the Kensington Metropark Group Campground in Milford, Michigan.

The Group Campground is partially accessible; there will be port-o-potties and handwashing stations. Potable water is available from wells on the site. There will also be certified first-aid staff on site.

We will camp out and cook our own meals. Our troop is responsible for bringing our own food and equipment. Activities and entertainment are provided.

The cost to attend is $35 per camper for 2 nights, $30 per camper for 1 night or $20 for day-only. Following is a list of ways you can help support our troop:

- Complete permission slip and health form and pay in full by June ______.
- Loan a tent, camp stove, or other equipment to the troop. Equipment we need: ______________________
- Provide transportation to or from the event.
- Help set up and take down camp.
- Volunteer to camp with our troop at Camporee.

PERMISSION FOR GSSEM Camporee

Time and Place of Departure

Time and Place of Return

Mode of Transportation

Adults Accompanying Girls

IN CASE OF AN EMERGENCY, YOU WILL BE CONTACTED BY:

Emergency Contact: ________________________ Telephone: ______
Leader’s Name: ______________________________ Telephone: ______

The emergency cell phone we will have with us at the event is:

__________________________

(return bottom portion to troop leader)

My daughter ____________________________ has permission to participate in Camporee. She is in good physical condition and has not had any serious illness or operations since her last health examination. I give GSSEM permission, for Girl Scout related purposes, to use photographs or videotapes of my child participating in Girl Scout activities.

DURING THE ACTIVITY, I MAY BE REACHED AT: Telephone: __________________
If I cannot be reached during an emergency, the following person is authorized to act on my behalf:

Name ____________________________ Relationship to participant

Telephone ____________________________

Physician’s Name ____________________ Physician’s Telephone __________________

Parent/Guardian Signature ____________________________ Date __________________