



Volunteer Position Description: Troop Organizer

Purpose of this Position: To support girls and adults in joining Girl Scouts of Southeastern Michigan (GSSEM) within a school, organization, or community.

Term of Appointment: Appointed for one year. Eligible for reappointment annually.

Supervised By: Recruitment Specialist

SPECIFIC RESPONSIBILITIES:

Be a Promoter

- Represent Girl Scouts within my school and community by encouraging new membership and supporting existing members.
- Regularly attend school or community events to provide a Girl Scout presence and promote when appropriate.
- Help organize and publicize recruitment meetings using branded flyers, email blasts, and other means.
- Help communicate new developments and opportunities available through Girl Scouting.

Be a Wealth of Knowledge

- Answer school staff and families' questions regarding Girl Scouts and troops at the school.
- Identify grade-level gaps and open troops at the school and report to the Recruitment Specialist.
- Explain the Volunteer Toolkit as a way to simplify troop leadership.

Be an Organizer

- Hold Troop Organization Meetings with new troop leaders to orient families to Girl Scouting.
- Provide support at Family Information Meetings when available.

Be Engaging

- Encourage families to become involved in Girl Scouting, connecting them to appropriate troops or requesting recruitment efforts to fill age level gaps.
- Encourage qualified adults to serve as volunteers to enable girls to participate.
- Connect families to the appropriate Recruitment Specialist to start a troop.

REQUIREMENTS:

- Be a registered adult member of GSUSA and support the Girl Scout Mission, Promise, and Law.
- Have a council-approved background check and Troop Organizer Interest form on file with GSSEM.
- Complete training specific to the Troop Organizer position.
- Have no debt owed to GSSEM or its troops/groups.
- Adhere to GSUSA and GSSEM policies, guidelines, standards, and procedures.
- Support and promote the Girl Scout Leadership Experience.
- Serve as a positive example for girls by modeling behaviors such as reliability, respect for others, inclusiveness, and a positive attitude.