



**Volunteer Position Description:** Adult Learning Facilitator

**Purpose of this Position:** To provide learning opportunities for adult volunteers.

**Term of Appointment:** Appointed for one year. Eligible for reappointment annually.

**Supervised By:** Volunteer Experience Department

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**Be An Educator and Facilitator:**

- Use Girl Scouts of Southeastern Michigan approved training designs to facilitate learning opportunities for adults.
- Schedule a minimum of five (5) in-person trainings per membership year in-person or virtually.
- Serve as a panelist on at least one GSSEM training or webinar.
- Submit adult attendance within one (1) week of each training.
- Participate in facilitator meetings to maintain current knowledge of Girl Scouts of Southeastern Michigan trainings

**Be a Developer:**

- Assist with the development and revision of training modules and/or systems of delivery as needed.
- Include the principles of the Girl Scout Leadership Experience in all learning opportunities.

**Requirements:**

- Be a registered adult member of GSUSA and support the Girl Scout Mission, Promise, and Law.
- Have a council-approved background check on file.
- Have at least 3 years of experience as a Troop Leader/Co-Leader.
- Complete training specific to this position.
- Have no debt owed to GSSEM or its troops/groups.
- Be energetic and enthusiastic about empowering adults to support and promote the Girl Scout Leadership Experience.
- Recognize the value of diversity and encourage mutual respect and understanding among all people.
- Adhere to GSUSA and GSSEM policies, guidelines, standards, and procedures.
- Reflect a positive, professional Girl Scout image with appropriate appearance and attitude.
- Work cooperatively with other volunteer and staff facilitators.
- Be responsible for training materials and equipment.
- Increase knowledge through Girl Scouts of Southeastern Michigan, GSUSA, and community learning opportunities.

**Agreement:**

I understand that this position is voluntary and that no payment is provided for this service. I also understand that, by not fulfilling the responsibilities or meeting the requirements of this position, I may be released from this volunteer role.