

# Parent Initial Order

**Submitted by Parent in Digital Cookie and Sent to  
Girl Initial Order Record in eBudde™**

08/01/2025



# Parent Initial Order Settings



The troop will have a parent initial order deadline date shown on the troop settings tab. This is sent to Digital Cookie. The council sets these default dates. If needed, the Troop Cookie Manager can update the Parent Deadline date to one earlier than the council default if orders are needed before the council's default deadline.

Your council has chosen to allow this information to flow over to help reduce your data entry for the girl order but keep in mind, you are allowed to update the numbers as long as you have not submitted your troop's initial order. If the parent does not submit the order by the parent initial order deadline date, Digital Cookie will not allow the order to be sent and parent will now have to communicate with troop cookie chair directly.

## Note

- **Use of this feature if determined by your Girl Scout Council, not all councils use this feature**
- **The screen shots in this PPT show entries marked GOC Delivered- not all council will have this line on their IO tab either- this does not change functionality of the Parent IO Feature.**



# Girl Order Card Row Labeled Needs Review



**Needs Review** reflects that there are no quantities entered yet and no parent initial order sent from Digital Cookie

Troop Initial Order										Needs Review			Submit Troop IO
All Girl IO orders should be reviewed and Saved.													
			\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00				
Uses DOC	Girl		ARCA	Advf	LmUp	Tre	D-S-D	San		Off	TGOC	Total	
✓	Addison B	Order Card	Needs Review	0	0	0	0	0		0	0	0	
		DOC Girl Del.		0	0	0	0	0		0	0	0	
		Total Order		0	0	0	0	0		0	0	0	
✓	Elizabeth C	Order Card	Needs Review	0	0	0	0	0		0	0	0	
		DOC Girl Del.		0	0	0	0	0		0	0	0	
		Total Order		0	0	0	0	0		0	0	0	
✓	Isabelle C	Order Card	Needs Review	0	0	0	0	0		0	0	0	
		DOC Girl Del.		0	0	0	0	0		0	0	0	
		Total Order		0	0	0	0	0		0	0	0	
✓	Samantha C	Order Card	Needs Review	0	0	0	0	0		0	0	0	
		DOC Girl Del.		0	0	0	0	0		0	0	0	
		Total Order		0	0	0	0	0		0	0	0	
✓	Suzie T	Order Card	Needs Review	0	0	0	0	0		0	0	0	
		DOC Girl Del.		0	0	0	0	0		0	0	0	
		Total Order		0	0	0	0	0		0	0	0	
	Imported			0	0	0	0	0		0		0	
	Other			0	0	0	0	0		0		0	
	Last Year (Other)			0	0	0	0	0		0		0	
	Booth			0	0	0	0	0		0		0	
	Last Year (Booth)			0	0	0	0	0		0		0	
	Pkgs. Ordered		0	0	0	0	0	0		0	0	0	
	Cases To Order			0	0	0	0	0		0		0	
	Other+Extras-Charity		0	0	0	0	0	0		0	0	0	

# Parent Initial Order sent from Digital Cookie



When the parent sends the initial order from Digital Cookie to eBudde, the messaging will change to let you know that eBudde got the order. It will go from Needs Review to **Review Parent IO**.

You **must** review the order. You open up the order by clicking in the order card row to open up the editing box. The order will display with the numbers sent over from Digital Cookie. You can leave as is or make updates to these numbers up until the time you submit your troop order

## Troop Initial Order

Print

All Girl IO orders should be reviewed and Saved.

Uses DOC	Girl		C_GOC	Advf	LmUp	Tre	D-S-D	Toff	T_GOC	Total
✓	Addison B	Order Card	0	0	0	0	0	0	0	0
		DOC Girl Del.	0	0	0	0	0	0	0	0
		Total Order	0	0	0	0	0	0	0	0
✓	Elizabeth C	Order Card	0	0	0	0	0	0	0	0
		DOC Girl Del.	0	0	0	0	0	0	0	0
		Total Order	0	0	0	0	0	0	0	0
✓	Isabelle C	Order Card	0	0	0	0	0	0	0	0
		DOC Girl Del.	0	0	0	0	0	0	0	0
		Total Order	0	0	0	0	0	0	0	0
✓	Samantna C	Order Card	0	0	0	0	0	0	0	0
		DOC Girl Del.	0	0	0	0	0	0	0	0
		Total Order	0	0	0	0	0	0	0	0
✓	Suzie T	Order Card	0	0	0	0	0	0	0	0
		DOC Girl Del.	0	0	0	0	0	0	0	0
		Total Order	0	0	0	0	0	0	0	0
Imported			0	0	0	0	0	0	0	0
Other			0	0	0	0	0	0	0	0
Last Year (Other)			0	0	0	0	0	0	0	0
Booth			0	0	0	0	0	0	0	0
Last Year (Booth)			0	36	48	48	0	12	0	408
Pkgs. Ordered			0	0	0	0	0	0	0	0
Cases To Order			0	0	0	0	0	0	0	0
Other+Extras-Charity			0	0	0	0	0	0	0	0

Submit Troop IO

# Click the Order Card Row to View the Parent Initial Order Sent From Digital Cookie



**PIO** in grey reflects the quantities sent from Digital Cookie. Numbers are populated in the Order Card column.

Original submission numbers will always be visible.

Addison B. Initial Order

[Cancel](#) [Save](#)

*You have provided the sale values from the Girl's Order Card.*

Product	Order Card
Gift of Caring \$ 5.00 PIO=0	0
Adventurefuls \$ 5.00 PIO=10	10
Lemon-Ups \$ 5.00 PIO=7	7
Trefoils \$ 5.00 PIO=4	4
Do-Si-Dos \$ 5.00 PIO=8	8
Samoas \$ 5.00 PIO=12	12
Tagalongs \$ 5.00 PIO=6	6
Thin Mints \$ 5.00 PIO=24	24
S'mores \$ 5.00 PIO=20	20
Toffee-tastic \$ 5.00 PIO=1	1
Troop GOC \$ 5.00 PIO=0	0
<b>Total</b>	<b>92</b>

# Parent Initial Order Has Been Saved



**Saved** will display once you have saved the order.

Troop Initial Order													
<div>Print</div> <div>All Girl IO orders should be reviewed and Saved</div>													
			\$6.00	\$5.00	\$5.00	\$5.00							
Uses DOC	Girl		C_GOC	Advf	LmUp	Tre							
✓	Addison B	Order Card	Saved	1	10	1	4						
		DOC Girl Del.		0	0	0	0						
		Total Order		1	10	1	4						
✓	Elizabeth C	Order Card	Needs Review	0	0	0	0						
		DOC Girl Del.		0	0	0	0						
		Total Order		0	0	0	0						
✓	Isabelle C	Order Card	Needs Review	0	0	0	0						
		DOC Girl Del.		0	0	0	0						
		Total Order		0	0	0	0						
✓	Samantna C	Order Card	Needs Review	0	0	0	0						
		DOC Girl Del.		0	0	0	0						
		Total Order		0	0	0	0						
✓	Suzie T	Order Card	Needs Review	0	0	0	0						
		DOC Girl Del.		0	0	0	0						
		Total Order		0	0	0	0						
Imported				0	0	0							
Other				0	0	0	0	0	0	0	0	0	
Last Year (Other)				0	0	0	0	0	0	0	0	0	
Booth				0	0	0	0	0	0	0	0	0	
Last Year (Booth)				0	36	48	48	96	48	96	24	12	
Pkgs. Ordered				1	10	1	4	12	4	8	24	10	
Cases To Order				1	1	1	1	1	1	2	1	1	
Other+Extras-Charity				0	2	11	8	0	8	4	0	2	

# Save the Parent Initial Order Sent From Digital Cookie



Addison B Initial Order

Cancel

Save

You have provided the sale values from the Girl's Order Card.

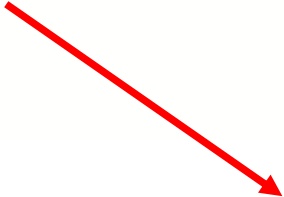
Product	Order Card	Girl Delivery	Total
Gift of Caring \$ 6.00    PIO=1	1	0	1
Adventurefuls \$ 5.00    PIO=10	10	0	10
Lemon-Ups \$ 5.00    PIO=1	1	0	1
Trefoils \$ 5.00    PIO=4	4	0	4
Do-Si-Dos \$ 5.00    PIO=12	12	0	12
Samoas \$ 5.00    PIO=4	4	0	4
Tagalongs \$ 5.00    PIO=8	8	0	8
Thin Mints \$ 5.00    PIO=24	24	0	24
S'mores \$ 6.00    PIO=10	10	0	10
Toffee-tastic \$ 6.00    PIO=3	3	0	3
Troop GOC \$ 5.00    PIO=0	0	0	0
Total	77	0	77

Success

Order for Addison B has been saved.

Okay

Clicking edit again on the row will give you the message that you accepted the parent submission



*You have accepted the parent submission.*

*If that situation has changed please enter corrected values in the Order Card column and chose 'Save'.*



# All Girl Orders Saved and Ready to Submit



If the parent does not submit an initial order, you will open the order card row for the girl, enter in the packages manually and save the girl's order.

All girl orders have been saved and troop ready to submit.

If a girl does not have an initial order, you can leave her status as **Needs Review**.

## Troop Initial Order

Print

Submit Troop IO

All Girl IO orders should be reviewed and Saved.

			\$6.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00				
Uses DOC	Girl		C_GOC	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	T_GOC	Total			
✓	Addison B	Order Card	Saved	1	10	1	4	12	4	8	24	10	3	0	77		
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0		
		Total Order		1	10	1	4	12	4	8	24	10	3	0	77		
✓	Elizabeth C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0		
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0		
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0		
✓	Isabelle C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0		
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0		
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0		
✓	Samantna C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0		
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0		
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0		
✓	Suzie T	Order Card	Saved	1	1	1	1	1	1	1	1	1	1	1	11		
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0		
		Total Order		1	1	1	1	1	1	1	1	1	1	1	11		
Imported					0	0	0	0	0	0	0	0	0		0		
Other					0	0	0	0	0	0	0	0	0		0		
Last Year (Other)					0	0	0	0	0	0	0	0	0		0		
Booth					0	0	0	0	0	0	0	0	0		0		
Last Year (Booth)					0	36	48	48	96	48	96	24	12		408		
Pkgs. Ordered					2	11	2	5	13	5	9	25	11	4	1	88	
Cases To Order					1	1	1	2	1	1	3	1	1		12		
Other*Extras-Charity			0		1	10	7	11	7	3	11	1	8	-1	58		



# Parent Initial Order Received after Order has Been Keyed In



## Review Parent IO

reflects a parent initial order has been sent from Digital Cookie and numbers were already keyed for the girl.

Original numbers will not be changed until reviewed by troop.

### Troop Initial Order

[Print](#)[Submit Troop IO](#)

All Girl IO orders should be reviewed and **Saved**.

			\$6.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00		
Uses DOC	Girl		C_GOC	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	T_GOC	Total	
✓	Addison B	Order Card	Saved	1	10	1	4	12	4	8	24	10	3	0	77
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		1	10	1	4	12	4	8	24	10	3	0	77
✓	Elizabeth C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0
✓	Isabelle C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0
✓	Samantna C	Order Card	Saved	0	0	0	0	0	0	0	0	0	0	0	0
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0
✓	Suzie T	Order Card	Review Parent IO	1	1	1	1	1	1	1	1	1	1	1	11
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		1	1	1	1	1	1	1	1	1	1	1	11
Imported				0	0	0	0	0	0	0	0	0	0	0	0
Other				0	0	0	0	0	0	0	0	0	0	0	0
Last Year (Other)				0	0	0	0	0	0	0	0	0	0	0	0
Booth				0	0	0	0	0	0	0	0	0	0	0	0
Last Year (Booth)				0	36	48	48	96	48	96	24	12			408
Pkgs. Ordered				2	11	2	5	13	5	9	25	11	4	1	88
Cases To Order					1	1	1	2	1	1	3	1	1		12
Other+Extras-Charity				0	1	10	7	11	7	3	11	1	8	-1	58

# Choose to Use Parent Initial Order or Leave Original or Manually Key Numbers



Suzie T. Initial Order

Cancel

Use Parent's

Save

After you initially saved this girl's order the parent made a submission.  
Their values are visible below.

Choose 'Save' to keep your version or 'Use Parent's' to use their submission.

You can Use the Parent IO by click **Use Parents** button and it will update the numbers to match the Parent IO, you can just save your numbers keyed OR you can key new numbers if necessary.

Product	Order Card
Gift of Caring \$ 5.00    PIO=0	<input type="text" value="1"/>
Adventurefuls \$ 5.00    PIO=15	<input type="text" value="1"/>
Lemon-Ups \$ 5.00    PIO=8	<input type="text" value="1"/>
Trefoils \$ 5.00    PIO=2	<input type="text" value="1"/>
Do-Si-Dos \$ 5.00    PIO=8	<input type="text" value="1"/>
Samoas \$ 5.00    PIO=12	<input type="text" value="1"/>
Tagalongs \$ 5.00    PIO=5	<input type="text" value="1"/>
Thin Mints \$ 5.00    PIO=23	<input type="text" value="1"/>
S'mores \$ 5.00    PIO=18	<input type="text" value="1"/>
Toffee-tastic \$ 5.00    PIO=1	<input type="text" value="1"/>
Troop GOC \$ 5.00    PIO=0	<input type="text" value="1"/>
Total	11



# What displays if a parent's initial order from Digital Cookie is not used?



If you zero out or replace the parent initial order from Digital Cookie with keyed in numbers, eBudde will save those numbers. This is allowed if a parents needs do last minute updates.

How eBudde will alert you to this is by color-coding the Saved message in orange. **Saved\*** If you open up the order card line, you will see the messaging that you have not used those numbers. You will be allowed to revert to those numbers by clicking the **Revert** button.

Girls				
Girls	Init. Order	Delivery	Girl Orders	
Post				
All Girl IO orders should be reviewed a				
		\$5.00	\$5.00	\$5.00
Order Card	Saved*	0	0	
DOC Girl Del.		0	0	
Total Order		0	0	
Order Card	Needs Review	0	0	
DOC Girl Del.		0	0	
Total Order		0	0	
Order Card	Needs Review	0	0	
DOC Girl Del.		0	0	
Total Order		0	0	
0				

Troop 41192

Acts Settings Girls Init. Order Delivery Girl Orders Transactions Txn Pick

Aname A. Initial Order

Cancel Revert

You have overridden the parent submission.  
If this is an error choose 'Revert' above to restore the parental values.

Product	Order Card	Girl Delivery	Total
Council Dona... \$ 5.00 PIO=0	0	0	0
Adventurefuls \$ 5.00 PIO=0	0	0	0
Lemon-Ups \$ 5.00 PIO=0	0	0	0
Trefoils \$ 5.00 PIO=0	0	0	0
Do-Si-Dos \$ 5.00 PIO=0	0	0	0
Samoas \$ 5.00 PIO=0	0	0	0
Tagalongs \$ 5.00 PIO=0	0	0	0
Thin Mints \$ 5.00 PIO=0	0	0	0
S'mores \$ 5.00 PIO=0	0	0	0
Toffee-tastic \$ 5.00 PIO=2	0	0	0
Total	0	0	0

# Initial Order Ready to Submit



You are now ready to submit the troop order.

If a parent initial order is sent after a troop submits, it will be accepted by eBudde but not posted to the Initial Order page.

There is a report to review all parent initial orders.

Troop Initial Order

Print

Submit Troop IO

All Girl IO orders should be reviewed and Saved.

			\$6.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00		
Uses Girl	DOC		C_GOC	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMr	Toff	T_GOC	Total	
✓	Addison B	Order Card	<span>Saved</span>	1	10	1	4	12	4	8	24	10	3	0	77
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		1	10	1	4	12	4	8	24	10	3	0	77
✓	Elizabeth C	Order Card	<span>Saved</span>	0	0	0	0	0	0	0	0	0	0	0	0
		DOC Girl Del.		0	0	0	0	0	0	0	0	0	0	0	0
		Total Order		0	0	0	0	0	0	0	0	0	0	0	0
✓	Isabelle C	Order Card	<span>Saved</span>	0	0	0	0	0	0	0	0	0	0	0	0
		DOC Girl Del.													
		Total Order													
✓	Samantha C	Order Card	<span>Saved</span>												
		DOC Girl Del.													
		Total Order													
✓	Suzie T	Order Card	<span>Saved</span>												
		DOC Girl Del.													
		Total Order													
Imported															
Other															
Last Year (Other)															
Booth															
Last Year (Booth)				0	36	48	48	96	48	96	24	12			408
Pkgs. Ordered				2	20	3	8	24	8	16	48	20	6	0	155
Cases To Order					2	1	1	2	1	2	4	2	1		16
Other+Extras+Charity			0		4	9	4	0	4	8	0	4	6	0	39

If the troop submits earlier than the parent initial order deadline date, without changing the parent initial order date, the parent will not know that their orders are **not** going to be part of the initial order. eBudde will generate the data and there is a report that will let you know that the order was not processed as parent initial order.

If the troop submits earlier than the parent initial order deadline date, without changing the parent initial order date, the parents will not know that their orders are **not** going to be part of the initial order. eBudde will get the data and there is a report that will let you know that the order was not processed as part of the initial order.