

GIRL ORDER TAB – DISTRIBUTED FLAG

Troop volunteers can now **easily mark** Digital Cookie **Girl Delivery (DOC DLVR)** orders as **distributed** to the Girl Scout with a quick ☒ checkmark right in the **Girl Order tab** — making tracking smoother than ever!

Elena G. ?

Cancel

+Order

+Pay

+DOC Payment

Switch to Girl:

Elena G.

All Orders

doc	dist	Commento	Invo	Bihe	ARCAo	Advo	LmUpo	Treo	D-S-Do	Sam	Tago	TMinio	Exp	Toffo	TGOC	Totalo	Total Due	Paid	Bal. Dueo
✓	✓	DOC DLVR 12345-4			0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$12.00	\$-12.00
✓		DOC SHIP 12345-5			0	0	0	0	0	0	0	1	3	0	0	4	\$24.00	\$24.00	\$0.00
✓		DOC DLVR 98765-1			0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$6.00	\$-6.00
✓		DOC DON 98765-1			1	0	0	0	0	0	0	0	0	0	0	1	\$6.00	\$6.00	\$0.00
✓		DOC SHIP+ 98765-8			5	0	0	0	0	0	5	0	0	0	0	10	\$60.00	\$60.00	\$0.00
		Init. Order "Locked"			0	1	2	0	0	0	0	0	0	0	0	3	\$18.00	\$0.00	\$18.00
Totals					6	1	2	0	0	0	5	1	3	0	0	18	\$108.00	\$108.00	\$0.00

Once the troop volunteer **confirms** that the Girl Scout has the packages needed for a Digital Cookie Delivery (**DOC DLVR**) order — or **creates** a transaction to provide additional product — they can **mark the order as distributed**.

To do this, click in the **“Dist”** column next to the DOC DLVR order on the **Girl Order tab** to show a ☒ **checkmark**.

Notes

- The user must select the **“All Orders”** view in order to add the checkmarks. Use the **dropdown** menu to change the view.
- If an error was made, simply **click again** to **remove** the check.
- The checkmark is a **visual cue only** — it helps track distribution but **does not adjust troop cookie inventory**.
- eBudde will **prompt** the user if attempting to **“check”** an order that is **not** labeled DOC DLVR.

This new tool helps volunteers stay organized, provides a clear visual reference, and improves communication with families and cookie teams during the busy season!

