



Troop Site Link

8.01.25



Troop Site Girl - Things To Know



- You cannot update the Troop Site Girl until:
 - You have submitted your troop initial order
 - You have orders in eBudde from Digital Cookie
- You will see the +DOC Payment button once the initial order has been submitted
- You will see the +Distribution button only if there are orders to be distributed
- You can distribute multiple times or all at once and make changes to your distribution throughout the sale



Create a Distribution



Member of GS Council: Demo
Little Brownie
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Troop Becky1

ings Girls Init. Order Delivery **Girl Orders** Transactions Cookie Exch Txn Pickups Rewards Booth Sales Payments Sales Report Reports Help Center

Troop Site

Cancel

+DOC Payment

+Distribution

Switch to Girl:

Troop Site

Show Doc Orders

Distribution button shows up only if there are packages to distribute

Doc	Comments	Inv#	C_GOC#	\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00	Total#	Total Due	Paid	Bal. Due#
				Cookie Initial#	Cookie Booth#	Cookie Other#	Spec Initial#	Spec Booth#	Spec Other#					
	✓ 2 Shipped Orders			1	0	0	7	0	0	2	10	\$52.00	\$52.00	\$0.00
	✓ 1 Donated Order			1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
Totals				2	0	0	7	0	0	2	11	\$57.00	\$57.00	\$0.00

Create a Distribution - Default



Troop Becky1 ?

gs Girls Init. Order Delivery **Girl Orders** Transactions Cookie Exch Txn Pickups Rewards Booth Sa

TroopSite Distribute

Cancel Distribute Save

TroopSite:

Cookie: 7 Spec: 2 C_GOC: 2

Pkgs Sold: 11 **(De)select All Girls** **Remove all Charity Items**

<input checked="" type="checkbox"/> Cindy W. 4 <input checked="" type="checkbox"/>	<input checked="" type="checkbox"/> Sharon C. 3 <input checked="" type="checkbox"/>
<input checked="" type="checkbox"/> Patty W. 4 <input checked="" type="checkbox"/>	

Distribution screen will default to all packages that have not already been distributed to all girls

If you want to distribute to all girls all packages, all you need to do is click **Save**

Distribution – All Packages, All Girls



Troop Becky1 ?

ings | Girls | Init. Order | Delivery | **Girl Orders** | Transactions | Cookie Exch | Txn Pickups | Rewards | Booth Sales | Pay



TroopSite Distribute

Cancel Distribute Save

Success

Cookie: 7 Spec: 2

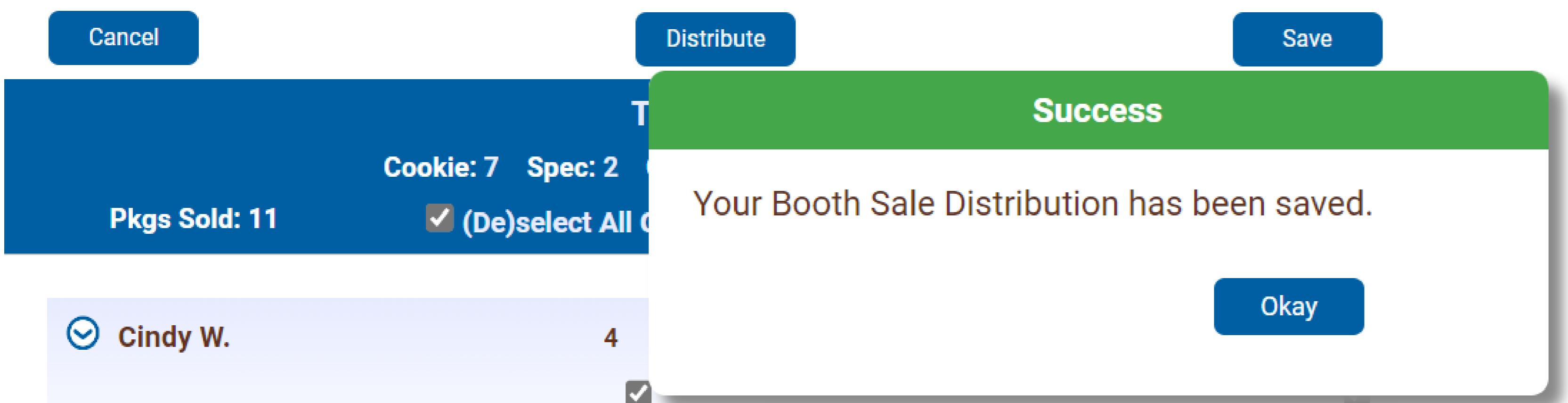
(De)select All

Pkgs Sold: 11

Cindy W. 4

Patty W. 4

Okay



Notice the message used the term Booth Sale Distribution- the Troop Link Functionality is considered a “Virtual Booth”. The screen you will see are very similar to the Booth Sale Recorder used for physical booth.

Using the Troop link to gather payments at a physical booth, please use the booth sale recording feature to account for these troop link funds.



Distribution – All Packages, All Girls



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Troop Site

Cancel +DOC Payment ▾

Switch to Girl:

Troop Site ▾ Show Doc Orders

			\$5.00	\$5.00	\$5.00	\$5.00	\$6.00	\$6.00	\$6.00			
	DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due
1	✓	2 Shipped Orders			1	0	0	7	0	0	2	10
2	✓	1 Donated Order			1	0	0	0	0	0	1	\$5.00
3	✓	VBth Dist			-2	0	0	-7	0	0	-2	-\$57.00
		Totals			0	0	0	0	0	0	0	\$0.00
												\$0.00

Distribution creates record on the troop site for the distribution

Distribution – All Packages, All Girls



Troop Becky1 ?

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Home	Girls	Init. Order	Delivery	Girl Orders	Transactions	Cookie Exch	Txn Pickups	Rewards	Booth Sales	Payments	Sales Report	Reports	Help Center
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Cindy W.

Cancel +Order +Pay +DOC Payment

Switch to Girl: Cindy W. All Orders

DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due
locked	Init. Order *Locked*	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
locked	✓ Virt Bth Distr	1	0	3	0	0	0	0	0	4	\$20.00	\$20.00	\$0.00
Totals		1	0	3	0	0	0	0	0	4	\$20.00	\$20.00	\$0.00

Distribution creates record on the the girl(s) selected to give them credit.

Create a Distribution - Manual



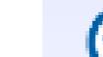
Troop Becky1 

gs Girls Init. Order Delivery **Girl Orders** Transactions Cookie Exch Txn Pickups Rewards Booth Sa

TroopSite Distribute

TroopSite:
Cookie: 7 Spec: 2 C_GOC: 2

Pkgs Sold: 11 (De)select All Girls Remove all Charity Items

 Cindy W.	4	<input checked="" type="checkbox"/>
 Patty W.	4	<input checked="" type="checkbox"/>
 Sharon C.	3	<input checked="" type="checkbox"/>

 Cindy W. 4

Cookie: 3 Spec: 0 C_GOC: 1

Use Down Arrow to see the breakout for the girl distribution

Create a Distribution - Manual



Cindy W. 4

Cookie: 3 Spec: 0 C_GOC: 1

Patty W. 4

Cookie: 2 Spec: 1 C_GOC: 1

eBudde tries to distribute to girls evenly. However you can manually update the girl numbers if you choose. The detail may also be displayed in varieties.

You can go in and change the numbers by girl if you choose. What you cannot do is distribute more cookies than the total cookies being distributed. Also, you cannot distribute more of a variety or category than was originally ordered. eBudde will give you an error message.

Create a Distribution - Manual



👤 Audrey B. 13 ✓

Advf:	LmUp:	Tre:	D-S-D:
0	0	0	0
✓			
Sam:	Tags:	TMint:	SMr:
3	3	3	3
Toff:	CCC:		
0	1		

Variety View

Create a Distribution - Deselect



Troop Becky 



TroopSite Distribute

Cancel Distribute Save

Cookie: 7 Spec: 0

Pkgs Sold: 10 (De)select All Girls

Clearing all values!

This will completely clear the current distribution values along with any edits you've made to individual girls.

Okay to clear?

Cancel Okay

Girl	Value
Cindy W.	5
Patty W.	5

Click the **Deselect All Girls** check box. Click **Okay** to clear distribution if numbers are present

Create a Distribution – Deselect Girls

Troop Becky 



NOTE: IF CLICKING DESELECT DOES NOT SEEM TO DO ANYTHING, TRY CLICKING AGAIN. IF NOT ALL GIRLS HAVE BEEN SELECTED OR DESELECTED, YOU WILL HAVE TO DO TWICE



Click Deselect All Girls to manually select some girls for distribution.

Quantities will then be zero.

Clicking **Deselect All Girls** when girls are all not selected will select all girls



Create a Distribution – Deselect Girls

Troop Becky 



Girls Init. Order Delivery **Girl Orders** Transactions Cookie Exch Txn Pickups Rewards Booth

TroopSite Distribute

Cancel

Distribute

Save

TroopSite:

Cookie: 7 Spec: 0 C_GOC: 3

Pkgs Sold: 10

(De)select All Girls

Remove all Charity Items

<input checked="" type="checkbox"/> Cindy W.	0	<input type="checkbox"/>
<input checked="" type="checkbox"/> Patty W.	0	<input type="checkbox"/>

<input checked="" type="checkbox"/> Sharon C.	0	<input type="checkbox"/>
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Troop Site Girl with DOC Orders to Distribute



Troop Site

Cancel +DOC Payment

Switch to Girl: Troop Site Show Doc Orders

DOC	Comment	Inv	Bth	C_GOC	Rasp	Adv	LmUp	Tre	D-S-Do	Sam	Tags	TMint	SMr	Toff	T_GOC	Total	Total Due	Paid	Bal. Due
🔒 ✓	2 Shipped Orders		✓	0	2	0	0	0	0	2	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
🔒 ✓	1 Delivered Order		✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
✓	VBth Dist 2 Ordrs		✓	0	-2	0	0	0	0	-2	0	-2	-2	0	0	-8	\$-40.00	\$-40.00	\$0.00
Totals				0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00

- Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button

Troop Site Girl with DOC Orders to Record Payments



Troop Site

Switch to Girl: Troop Site											+DOC Payment		+DOC Payment						<input type="checkbox"/> Show Doc Orders		
DOC	Comments	Invo	Bth	C_GOC	Rasp	Advf	LmUp	Tre	D-S-D	Mint	SMro	Toff	T_GOC	Total	Total Due	Paid	Bal. Due				
🔒 ✓	2 Shipped Orders	✓	0	2	0	0	0	0	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00				
🔒 ✓	1 Delivered Order	✓	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00				
✓	VBth Dist 2 Ordrs	✓	0	-2	0	0	0	0	0	-2	-2	0	0	-8	-\$40.00	-\$40.00	\$0.00				
Totals				0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00				

- Now let's balance the payment amount as there is \$20.00 posted for delivered orders. Click the +DOC Payment button. We will post this payment to a specific booth site. Select Booth Site

Troop Site Booth Payment



Booth Sales

Cookie Calc. 

[Sign up for a Council Booth](#)

[Add / Edit a Troop Booth](#)

My Booth Sales

Choose the Sale that you wish to update and/or record sales.

[Email Signups](#)

[Find Free Slots](#)



Becky's Pizza Parlour
Date: 08/16/22 Time: 10:00am 11:00am
3 Cookie Lane, Louisville, KY, 40216

[Record Sale](#)

- Click the Record Sale on the Booth Site you want to post the \$20.00



Troop Site Girl Payment



- Enter the \$20.00 in the box labeled Digital Cookie Payment.
- Click Go to Distribute, Distribute as appropriate and click Save. eBudde will create a payment record on the Troop Site Girl Order Tab.

Booth Sale Recorder

Cancel Go to Distribute

Becky's Pizza Parlour: 2022-08-16 10:00am

Product	Packages	Program	Packages
Adventurefuls \$ 5.00	8	Glft of Caring \$ 5.00	0
Lemon-Ups \$ 5.00	8	Troop GOC \$ 5.00	0
Trefoils \$ 5.00	8	Total	72
Do-Si-Dos \$ 5.00	8	Received	\$360.00
Samoas \$ 5.00	8	TroopSite	
Tagalongs \$ 5.00	8	Digital Cookie Payment (+DOC Payment)	20
Thin Mints \$ 5.00	8		
S'mores \$ 5.00	8		
Toffee-tastic \$ 5.00	8		
Total	72		

Troop Site Girl Payments Completed



Troop Site

Cancel

+DOC Payment ▾

Show Doc Orders

		Switch to Girl: Troop Site																	
DOC	Comment	Inv	Bth	C_GOC	Rasp	Advf	LmUp	Tre	D-S-D	Sam	Tags	TMint	SMro	Toff	T_GOC	Total	Total Due	Paid	Bal. Due
🔒	✓ 2 Shipped Orders		✓	0	2	0	0	0	0	2	0	2	2	0	0	8	\$40.00	\$40.00	\$0.00
🔒	✓ 1 Delivered Order		✓	0	0	0	0	0	0	0	0	0	0	0	0	0	\$20.00	\$20.00	\$0.00
✓	VBth Dist 2 Ordrs		✓	0	-2	0	0	0	0	-2	0	-2	-2	0	0	-8	-\$40.00	-\$40.00	\$0.00
🔒	✓ Pymts: Becky's Pizza Parlour, 08/16 @ 10:00am		✓	0	0	0	0	0	0	0	0	0	0	0	0	0	-\$20.00	-\$20.00	\$0.00
Totals				0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00

Troop Site Girl Payment to Girl



Screenshot of the eBudde Troop Site Girl Payment to Girl feature. The browser window shows multiple tabs, including Fluid Art Bears, Oceanside | Art M, ADVANCE Project, eBudde(tm) Testi, and ebtesting.littlebro. The main page is https://ebtesting.littlebrownie.com/eb_system/main_render. The navigation bar includes 2024-25 Sales Season, Quick Links, Search, Go To Troop, Go, Recent Tasks, and LOG OUT. The page title is Troop Becky1. The sidebar on the left shows areas like Cobb/Douglas/Pauldin, DeKalb, GSGATL, Gwinnett, and Ser. Units. The main content area shows a table of orders with columns for DOC, Comment, Inv, C_GOC, and various cookie counts and totals. A dropdown menu for 'Troop Site' is open, showing options like +DOC Payment, +DOC Payment Booth Site, Cindy W., Patty W., and Sharon C. A callout box at the bottom left says 'Select the Girl who will get the credit'.

DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due	
🔒	✓ 2 Shipped Orders		\$5.00	1	0	0	7	0	0	2	10	\$52.00	\$52.00	\$0.00
🔒	✓ 1 Delivered / Inhand Order		\$5.00	0	0	0	0	0	0	0	0	\$47.00	\$47.00	\$0.00
🔒	✓ 1 Donated Order		\$5.00	1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
🔒	✓ VBth Dist		\$5.00	-2	0	0	-7	0	0	-2	-11	-\$57.00	-\$57.00	\$0.00
Totals				0	0	0	0	0	0	0	0	\$47.00	\$47.00	\$0.00

Troop Site Girl Payment to Girl



Troop Becky1 ?

Member of the Girl Scout Family
Little Brownie
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Cindy W. Add DOC Payment

Cancel

Save

Comment

DOC Inv

Financials

Overall Total Due \$ 47.00

Paid 47.00

Bal. Due \$ 0.00

- Enter the payment amount in the paid box. Click Save.



Troop Site Girl Payment to Girl



Troop Becky1

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Girls | Init. Order | Delivery | **Girl Orders** | Transactions | Cookie Exch | Txn Pickups | Rewards | Booth Sales | Payments | Sales Report | Reports | Help Center

Troop Site

[Cancel](#)

[+DOC Payment](#) ▾

Switch to Girl:

Troop Site

Show Doc Orders

DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due
🔒	✓ 2 Shipped Orders			1	0	0	7	0	0	2	10	\$52.00	\$52.00
🔒	✓ 1 Delivered / Inhand Order			0	0	0	0	0	0	0	0	\$47.00	\$47.00
🔒	✓ 1 Donated Order			1	0	0	0	0	0	0	1	\$5.00	\$5.00
🔒	✓ VBth Dist			-2	0	0	-7	0	0	-2	-11	-\$57.00	-\$57.00
🔒	✓ Pymts: Cindy W. Virt Bth Pymt			0	0	0	0	0	0	0	0	-\$47.00	-\$47.00
Totals		0	0	0	0	0	0	0	0	0	0	0.00	0.00

Troop Site Girl Payment to Girl



Troop Becky1 ?

MEMBER OF GS COUNCIL DEMO



gs Girls Init. Order Delivery **Girl Orders** Transactions Cookie Exch Txn Pickups Rewards Booth Sales Payments Sales Report Reports Help Center

Cindy W.

Cancel

+Order

+Pay

+DOC Payment

Switch to Girl:

Cindy W.

All Orders

DOC	Comment	Inv	C_GOC	Cookie Initial	Cookie Booth	Cookie Other	Spec Initial	Spec Booth	Spec Other	Total	Total Due	Paid	Bal. Due
🔒	Init. Order *Locked*	0	0	0	0	0	0	0	0	0	\$0.00	\$0.00	\$0.00
🔒	✓ Virt Bth Distr	1	0	3	0	0	0	0	0	4	\$20.00	\$20.00	\$0.00
	Virt Bth Pymt ^{pymt}	0	0	0	0	0	0	0	0	0	\$0.00	\$47.00	\$-47.00
	Totals	1	0	3	0	0	0	0	0	4	\$20.00	\$67.00	\$-47.00

Troop Site Girl with DOC Orders to Record Payment - Girl Posting



Jade C.

Cancel
+Order
+Pay
+DOC Payment

Switch to Girl: Jade C.

DOC	Comment	Inv#	Bth#	C_GOC#	Rasp#	Adv#	LmUp#	Tre#	D-S-D#	Sam#	Tags#	TMinto#	SMro#	Toff#	T_GOC#	Total#	Total Due	Paid	Bal. Due#
🔒	Init. Order *Locked*			1	0	8	5	9	4	10	8	25	8	2	0	80	\$400.00	\$0.00	\$400.00
🔒	Virt Bth Distr			0	1	0	0	0	0	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
🔒	Becky's Pizza Parlour, 08/16 @ 10:00am	✓		0	0	2	1	1	1	1	1	1	2	1	0	11	\$55.00	\$55.00	\$0.00
🔒	Virt Bth Distr			0	0	0	0	0	1	0	0	0	0	0	0	1	\$5.00	\$5.00	\$0.00
	Virt Bth Pymt ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$10.00	-\$10.00
	comment ^{pymt}			0	0	0	0	0	0	0	0	0	0	0	0	0	\$0.00	\$1.00	-\$1.00
Totals		1	1	10	6	10	6	11	9	26	10	3	0	93	0	\$465.00	\$76.00	\$389.00	

You can also post directly to a girl from the girl side of the girl order tab. There is a +DOC Payment button on each girl's GOT entry in the troop. You can also see all the distributions attributed to the girl from the Troop Site Girl Distributions