



Girl Scouts of Southeastern Michigan

Mall Kiosk Cookie Booth Clean-Up Checklist for Girl Scout Troops

When your troop's shift is over, it's important to leave the mall kiosk in good condition for the next troop. Please follow this checklist to ensure the kiosk is tidy and ready for use.

1. **Dispose of All Trash**

Please throw away any trash, including empty boxes, or other debris. Make sure no trash is left before you leave.

2. **Remove Leftover Cookie Boxes**

Ensure all cookie cases or boxes that are leftover from your sale are taken with you or properly stored away. Do not leave any boxes behind at the kiosk.

3. **Leave the Kiosk Tidy**

Make sure the surrounding area is clean and organized.

4. **Check for Any Issues**

If you notice anything that needs attention or maintenance, please email productsales@gssem.org so we can address the issue promptly.

Thank you for your cooperation and for keeping the kiosk in good shape for the next troop!