

Gold Award Hour Requirements

Your project should be at least 80 hours. Follow the guidelines below to help you create a well-balanced project timeline.

Proposal Phase - 25 hours max

- Choosing an issue and researching its root causes
- Communicating with your assigned Gold Award Mentor
- Connecting with a project advisor
- Connecting with a partner organization or someone who will ensure sustainability
- Building your team
- Creating your detailed plan
- Creating/gathering and submitting appropriate additional documents
- Writing Gold Award Proposal

Take Action Phase - 45 hours minimum

- Engaging with the team (training, delegating, coordinating, etc.)
- Engaging with the target audience (teaching, training, etc.)
- Educating the community about the project
- Gathering supplies
- Advertising the project
- Setting up and cleaning up for project events
- Creating your tools for measurement and collecting data

Money Earning Activities - 3 hours max

(additional hours will only be allowed at the discretion of the Committee)

- Securing needed resources for the project through council approved methods

Final Report Phase - 7 hours max

- Writing Gold Award Final Report
- Gathering and submitting supporting documents
- Gathering and submitting letter of sustainability
- Gathering and submitting needed signatures
- Analyzing metrics

Activities That Do Not Count Towards Project Hours

- Pre-requisites
- Time worked by team members
- Volunteering for a group that will help you with your project or benefit from your project.